



Combined Working Practices

Qualification Structure

Candidates are required to complete Mandatory units followed by a choice of Optional Units.

Document detail:

Combined Working Practices	Level 2	NVQ and SVQ
Combined Working Practices	Level 3	NVQ and SVQ

Who is the Qualification for:

CWP provide recognition of the skills, knowledge and responsibilities of candidates working flexibly within a processing environment in a variety of contexts. It demonstrates competence in a range of responsibilities covering some engineering as well as processing to support the work carried out.

Level 2

Candidates may often work, but not exclusively, in a team and usually on shifts with limited direct supervision. They will be responsible for their own activities within operational limits and management guidance and make decisions within that environment. They are expected to demonstrate knowledge that underpins flexible working and collaborate with others within and outside their working area.

Level 3

Candidates achieving this award will, usually, be working in an autonomous team on their own without supervision, often self-managing and responsible for a wide range of complex processing operations with overall responsibility for the performance for the processing environment. The candidate will be expected to demonstrate a range of knowledge of the direct work area and related areas to solve problems and make decisions on all parameters of technical requirements and to co-ordinate others including team members and functional specialists.

Combined Working Practices	Level 2	Level 2
	100/4448/6 (NVQ)	G7LE22 (SVQ)
Last Registration Date	31 st December 2010	30 th April 2010
Last Certification Date	31 st December 2012	30 th April 2012

Total Number of Units Required: 8

Mandatory Units

- 1 Meet safety, health and environment requirements in the workplace
 - 2 Support the achievement of work objectives
 - 3 Support your own and other's improvement at work
 - 4 Respond to process problems
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Optional Units

4 units required, select 2 units from Group A, 1 unit from Group B & 1 further unit from either Group A or Group B

Group A

- 5 Produce process outcomes using manual operations
- 6 Prepare materials for processing according to instructions
- 7 Run machine led process operations which are under process control
- 8 Carry out simple testing operations
- 9 Separate and dispose of processing materials, by- products and wastes
- 10 Carry out simple sampling operations
- 11 Producing packaged products
- 12 Assemble bulk orders for distribution
- 13 Move loads for processing
- 14 Exchange responsibility for control of process operations

Group B

- 15 Contribute to the improvement of routine working practices
- 16 Change process systems to meet requirements
- 17 Operate programmable processes
- 18 Carry out planned maintenance procedures on process equipment
- 19 Adjust process equipment to meet operating requirements
- 20 Maintain the condition of process equipment
- 21 Analyse and interpret the results of tests on process products or equipment
- 22 Contribute to the provision of ancillary systems

Combined Working Practices	Level 3 100/4449/8 (NVQ)	Level 3 G7LD23 (SVQ)
Last Registration Date	31 st December 2010	30 th April 2010
Last Certification Date	31 st December 2013	30 th April 2013

Total Number of Units Required: 9

Mandatory Units

- 1 Meet safety, health and environment requirements in the workplace
 - 2 Rectify process problems
 - 3 Develop your own resources
 - 4 Contribute to the improvement of routine working practices
 - 5 Contribute to the efficiency and effectiveness of work
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Optional Units

4 units required, select 1 unit from Group A, 1 unit from Group B, 1 unit from Group C plus 1 further unit from any of the 4 Groups

Group A

- 6 Oversee complex process operations
- 7 Carry out complex manual operations
- 8 Establish the conditions for a process operation
- 9 Optimise standard operations which are under process control

Group B

- 10 Carry out testing operations
- 11 Plan process activities
- 12 Test and maintain the performance of a computer controlled process operation
- 13 Carry out planned maintenance procedures on process equipment
- 14 Adjust process equipment to meet operating requirements
- 15 Diagnose faults in process equipment
- 16 Provide operational support to users of process equipment

Group C

- 17 Exchange responsibility for control of process operations
- 18 Lead the work of teams and individuals to achieve their objectives
- 19 Prepare and issue written procedures
- 20 Contribute to the development of teams and individuals
- 21 Contribute to the maintenance of product quality
- 22 Enable learning through demonstrations and instruction
- 23 Enable individual learning through coaching
- 24 Maintain activities to meet requirements

Group D

- 25 Reduce risks to health, safety and the environment
- 26 Monitor procedures to control risks to health and safety
- 27 Promote a health and safety culture within the workplace